



# How to Enroll in 4-H



## ENROLLMENT PROCESS - NEW MEMBERS AND NEW VOLUNTEERS

1. Access the 4HOnline National database at [www.4honline.com](http://www.4honline.com)
2. On the LEFT hand side, choose Colorado from the listing of states
3. You will need to choose the bubble “I need to setup a profile” Fill out all bolded information.  
**NOTE:** Only 1 family profile per household is required.
4. Once your Family Profile is set up, you can then add your youth/adults individually. As you enter your information, please look closely over all info to make sure it is correct.
5. Once all information is entered and double checked press “Submit Enrollment”.
6. The Extension Office will receive a notification that you have enrolled online. However! Enrollments are not Complete/Activated until your participation dues have been paid (Only in Office).
7. Fees for 4-H Enrollments are as follows: \$50.00/Regular Membership (8-18) for the 1st 2 Projects and \$5.00/additional project. \$30.00/Cloverbud (5-8).

**NOTE:** You should Write down both your 4HOnline.com Username and Password as you will continue to use your same login info each year your family is involved in the 4-H Program. *If Lost, do not setup another family account.; Call the Extension Office! Montrose/Ouray 970-249-3935*

## ENROLLMENT PROCESS - RETURNING MEMBERS AND VOLUNTEERS

1. Access the 4HOnline National database at [www.4honline.com](http://www.4honline.com)
2. Please **DO NOT** setup a new profile ~ You are already in the system. Use the “I forgot my password” option if needed.
3. Log into your family profile. On the *Member List Page*, scroll down to the Blue *Member/Volunteer List*, find the member you are re-enrolling, click ‘**EDIT**’. Scroll to the bottom and click the *Re-Enroll Button*.
4. Update any information that’s changed. As you enter your information, please look closely over all info to make sure it is correct.
5. Once all information is entered and double checked press “Submit Enrollment”.
6. The Extension Office will receive a notification that you have enrolled online. However! Enrollments are not Complete/Activated until your participation dues have been paid (Only in Office).
7. Fees for 4-H Enrollments are as follows: \$50.00/Regular Membership (8-18) for the 1st 2 Projects and \$5.00/additional project. \$30.00/Cloverbud (5-8).

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